

Unemployed?



**Have you lost
your job or had your
work hours reduced?**

File and manage your Unemployment
Insurance (UI) claim using UI OnlineSM!

www.edd.ca.gov/UI_Online

Access UI Online to:

- File or reopen a claim.
- Certify for benefits and get paid faster.
- Get your latest claim and payment information.
- Receive important notifications such as reminders to certify for benefits.
- View in-person and phone appointments.
- Submit questions.
- And more!

UI Online MobileSM is available for
smartphone and tablet users.

You can file a new claim using UI Online
during the times listed below:

Monday	4 a.m. - 10 p.m.
Tuesday - Friday	2 a.m. - 10 p.m.
Saturday	2 a.m. - 8 p.m.
Sunday	5 a.m. - 8:30 p.m.

Once you've filed your claim, you can
access UI Online any time to view and
manage your claim.

See the reverse side to learn how to
setup a UI Online account.



Get started today!



Create a Benefit Programs Online Login

If you already have a Benefit Programs Online login, you may skip this step.

- Visit **www.edd.ca.gov/BPO** and select **Register**.
- Accept the terms and conditions to continue.
- Provide a personal email address used only by you and create a password.
- Choose a personal image and caption. Select and answer four security questions.
- Check your email. Select the unique link within 48 hours of receiving the email to complete the process or you'll need to start over.



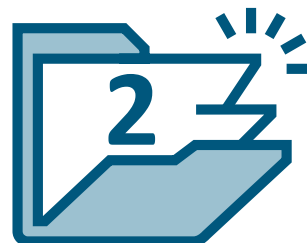
Important: Check your junk/spam folder if you don't see this message in your inbox.

File your UI Claim

Log in to Benefit Programs Online and select **UI Online** to get started.

- Select **File a Claim**.
- Read the **UI Claim Filing** Instructions. Select **Next** to continue.
- Provide your general information, last employer information, and employment history.
- Review the information you provided on the **Summary Page** and then select **Submit**.

Note: After submitting your claim, a confirmation page will display. You may keep your confirmation number for your records.



Register for UI Online to Certify for Benefits

Log in to Benefit Programs Online and select **UI Online** to begin registration. You'll need to provide the following information:

- First and last name as it appears on your claim.
- Date of birth.
- Social Security number.
- EDD Customer Account Number.*



*If you're a new UI customer, allow 10 business days after filing a claim to receive your EDD Customer Account Number by mail.

The EDD is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.